

August 16, 2004

MUNI # 42044
LOUIS WINKLER, CLERK
TOWN OF UNDERHILL
12923 COUNTY RD H
GILLET, WI 54124

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. You may begin enforcing the UDC per its administration and enforcement requirements of Ch. Comm 20, for all new one- and two-family dwellings as well as new alterations and additions to dwellings originally built since June 1, 1980. Note that all inspections must be performed by properly certified inspectors.

However, section 1.3 of your ordinance regarding the scope is in conflict with the UDC. By adopting the UDC, you have also adopted the scope of that code, which includes all new dwelling construction (from June 1, 2004 onward) and all additions and alterations to dwellings built since June 1, 1980. You are free to set limits on these additions and alterations, below which you would not require a permit and inspections*, but they must be addressed in the ordinance.

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler
UDC Consultant
Tel. (608)266-1390

ENCL.

* For example, some towns set a value limit for an addition or alteration, (say \$2,500) below which permits and inspections would not be required.